

Winzip Keyboard Shortcuts

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| F1 | Activate help system |
| F7 | Move an archive. |
| F8 | Copy an archive |
| Alt+F4 | Exit (terminate) WinZip |
| Ctrl+A | Select all items in the list box. |
| Ctrl+N | Create a new archive. |
| Ctrl+O | Open an existing archive. |
| Ctrl+P | Print a listing of files in an archive. |
| Shift+A | Add files to an archive. |
| Shift+C | Activate the CheckOut feature. |
| Shift+D | Delete files from an archive. |
| Shift+E | Extract files from an archive. |
| Shift+F | Favorite Folders. |
| Shift+G | View, add, or edit a comment. |
| Shift+H | Split a Zip file. |
| Shift+I | Install files in an archive. |
| Shift+K | Create a self-extracting archive. |
| Shift+L | Close an archive. |
| Shift+M | Mail an archive. |
| Shift+R | Rename an archive. |
| Shift+T | Test an archive. |
| Shift+U | UUencode an archive. |
| Shift+V | View files in an archive. |
| Shift+W | Switch to the Wizard interface. |
| Shift+Y | Encrypt all files in a Zip file. |
| Shift+Z | Create a New Zip File on CD or DVD. |
| Direction key(s) | Move the cursor and/or scroll a list. |
| Shift+direction keys | Select multiple items in a list box. |
| Enter | Same as double clicking in the main window. |

Visit <http://www.shortcutmania.com/> for more printable keyboard shortcuts