

OpenOffice Calc Keyboard Shortcuts

General

Ctrl + Home	Moves the cursor to the first cell in the sheet (A1).
Ctrl + End	Moves the cursor to the last cell on the sheet that contains data.
Home	Moves the cursor to the first cell of the current row.
End	Moves the cursor to the last cell of the current row in a column containing data.
Ctrl + Left Arrow	Moves the cursor to the left edge of the current data range. If the column to the left of the cell that contains the cursor is empty
Ctrl + Right Arrow	Moves the cursor to the right edge of the current data range. If the column to the right of the cell that contains the cursor is empty
Ctrl + Up Arrow	Moves the cursor to the top edge of the current data range. If the row above the cell that contains the cursor is empty
Ctrl + Down Arrow	Moves the cursor to the bottom edge of the current data range. If the row below the cell that contains the cursor is empty
Ctrl + Shift + Arrow Keys	Selects all cells containing data from the current cell to the end of the continuous range of data cells
Ctrl + Page Up	Moves one sheet to the left. In the page preview it moves to the previous print page.
Ctrl + Page Up	Moves one sheet to the left. In the page preview it moves to the previous print page.
Ctrl + Page Down	Moves one sheet to the right. In the page preview it moves to the next print page.
Page Up	Moves the viewable rows up one screen.
Page Down	Moves the viewable rows down one screen.
Alt + Page Up	Moves the viewable columns one screen to the left.
Alt + Page Down	Moves the viewable columns one screen to the right.
Shift + Ctrl + Page Up	Adds the previous sheet to the current selection of sheets. If all the sheets in a spreadsheet are selected
Shift + Ctrl + Page Down	Adds the next sheet to the current selection of sheets. If all the sheets in a spreadsheet are selected
Ctrl + *	Selects the data range that contains the cursor. A range is a contiguous cell range that contains data and is bounded by empty row and columns. The * key is the multiplication sign on the numeric key pad.
Ctrl + /	Selects the matrix formula range that contains the cursor. The / key is the division sign on the numeric key pad.
Shift + F1	Displays context help
Ctrl + F1	Displays the note that is attached to the current cell.
F2	Switches to Edit mode and places the cursor at the end of the contents of the current cell. If the cursor is in an input box in a dialog that has a minimize button
Ctrl + F2	Opens the Function Wizard.
Shift + Ctrl + F2	Moves the cursor to the input line where you can enter a formula for the current cell.
Alt + Down Arrow	Increases the height of current row.
Alt + Right Arrow	Increases the width of the current column.
Alt + Shift + Arrow Keys	Optimizes the column width or row height based on the current cell.
F12	Groups the selected data range.
Shift + F11	Creates a document template.
F9	Recalculates all of the formulas in the sheet.
F8	Turns additional selection mode on or off. In this mode
Ctrl + F8	Highlights cells containing numeric values (not text).
F7	Checks spelling in the current sheet.
F4	Shows or hides the Database Sources menu.

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