

Microsoft Producer 1.0 Keyboard Shortcuts

CTRL+N	Create a new project
CTRL+O	Open an existing project
CTRL+S	Save a project
CTRL+I	Import an existing media file
CTRL+U	Publish a presentation
CTRL+Z	Undo the last action
CTRL+Y	Redo the last undone action
CTRL+X	Cut
CTRL+C	Copy
CTRL+V	Paste
DELETE	Delete
CTRL+DELETE	Clear the timeline
CTRL+A	Select all files or clips
F2	Rename a clip
CTRL+1	Go to the Media tab
CTRL+2	Go to the Table of Contents tab
CTRL+3	Go to the Preview Presentation tab
CTRL+T	Show or hide the timeline
CTRL+K	Add a table of contents entry
CTRL+Shift+P	Add a timeline snap
F5	Refresh project view
ALT++	Zoom in on the timeline
ALT+-	Zoom out on the timeline
CTRL+Shift+V	Expand or collapse the Video track
ALT+I	Select the Video track
ALT+R	Select the Transition track
ALT+U	Select the Audio track
ALT+S	Select the Slide track
ALT+2	Select the Audio 2 track
ALT+L	Select Template track
CTRL+R	Capture video, audio, or screen capture
CTRL+D	Add selected clip(s) to the timeline
CTRL+Shift+I	Set in trim point
CTRL+Shift+O	Set out trim point
CTRL+Shift+DELETE	Clear trim points
CTRL+L	Split
CTRL+M	Combine
CTRL+P	Play/Pause
CTRL+W	Play contents on the timeline
CTRL+Q	Rewind the timeline
CTRL+Shift+B	Back
CTRL+B	Previous frame
CTRL+F	Next frame
CTRL+Shift+F	Forward
F1	Display Help topics
LEFT ARROW	Select previous item (on a timeline track or in the contents pane)
RIGHT ARROW	Select next item (on a timeline track or in the contents pane)
HOME	Go to the first item (on a timeline track or in the contents pane)

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END	Go to the last item (on a timeline track or in the contents pane)
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